

EMPLOYER'S CORRECTION REPORT FOR THE QUARTER ENDING _____

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|---|---|
| ACCOUNT NUMBER: | SPECIAL INSTRUCTIONS 1. Prepare a separate correction report for each quarter. Retain a copy for your files. 2. Give complete explanation. 3. Always complete Schedule A. 4. Be sure to complete Schedule B if you are correcting wages reported for individual workers. |
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| | |
| Enter complete account number, name and address in the space above. | |

| | As Reported on UI-3/40 | Should Be |
|----------------------------|------------------------|-----------|
| Line 2. Total Wages Paid | | |
| Line 3. Less: Excess Wages | | |
| Line 4. Taxable Wages | | |
| Line 5. Contribution Due | | |

NOTE: For calendar years 2014, 2015 and 2016, the taxable wages of \$12,960 of wages paid to each worker for the calendar year. For the calendar year 2013, taxable wages are the first \$12,900 of wages paid to each worker for the calendar year. For calendar year 2012, taxable wages are the first \$13,560 of wages paid to each worker for the calendar year.

SCHEDULE B - INDIVIDUAL WAGE CORRECTIONS
LIST ONLY THOSE WORKERS WHOSE WAGES ARE TO BE CORRECTED

| Worker's Social Security Account Number | Worker's Name (Type or Print) | UI-3/40 Page # | W A G E S | |
|--|-------------------------------|-------------------|-------------|-----------|
| | | | As Reported | Should Be |
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| TOTAL | | | | |

I certify that the information in the foregoing report is true and correct to the best of my knowledge and belief.

Date _____

This report MUST be signed by owner, partner, officer, or authorized agent within the employing enterprise. If signed by any other person, a Power of Attorney must be on file.

Title _____